



Forward Plan Select Committee

Wednesday, 3 March 2010 at 7.30 pm

Committee Room 1, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Long (Chair)
Castle (Vice-Chair)
V Brown
Mistry
HB Patel
Powney
Gupta

first alternates

Councillors:

Farrell
Leaman
Bessong
HM Patel
Kansagra
J Moher
Motley

second alternates

Councillors:

Dunn
Hirani
Steel
Joseph
John
Pagnamenta

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020 8937 1307, toby.howes@brent.gov.uk

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The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

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1 Declarations of Personal and Prejudicial interests	
Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2 Deputations (if any)	
3 Minutes of the Previous Meeting held on 27 January 2010	1 - 10
The minutes are attached.	
4 Matters Arising (if any)	
5 Call-in of Executive Decisions from the Meeting of the Executive on Monday, 15 February 2010	
None.	
6 The Executive List of Decisions for the Meeting that took place on Monday, 15 February 2010	11 - 20
The List of Decisions from the meeting of the Executive that took place on Monday, 15 February 2010 is attached.	
7 Briefing Notes/Information Updates requested by the Select Committee following consideration of Issue 10 (2009/10) of the Forward Plan	
a) Printing Tender Review Results	21 - 22
The Select Committee requested a briefing note on this item explaining the reasons why this item had been removed from the Forward Plan.	
b) Early Years Single Funding Formula and Policy for the Allocation of Full Time Places	23 - 24
The Select Committee requested a briefing note on this item explaining why	

the report had not been deferred in view that many schools were not satisfied with the proposals.

- c) The Brent Public Health Realm Design Guide 25 - 28

The Select Committee requested a briefing note on this item explaining why it is proposed to include shared spaces and shared surfaces in view of the significant opposition to these measures.

8 Briefing Notes/Information Updates requested by the Select Committee from earlier versions of the Forward Plan

- a) Building Schools for the Future Project Initiation Document 29 - 32

The Select Committee requested a briefing note on this item providing details of what primary schools will benefit from the programme.

- b) Petition for Changes to the Consultation Process

The Select Committee requested a briefing note on this item providing clarification on the consultation process, specifically with regard to multiple responses from a single household.

To follow.

9 The Forward Plan - Issue 11 33 - 42

Issue 11 (08.03.10 to 5.07.10) of the Forward Plan is attached.

10 Items considered by the Executive that were not included in the Forward Plan (if any)

None.

11 Date of Next Meeting

The next meeting of the Forward Plan Select Committee is scheduled for Thursday, 25 March 2010.

12 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.



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- Toilets are available on the second floor.
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LONDON BOROUGH OF BRENT

MINUTES OF THE FORWARD PLAN SELECT COMMITTEE Wednesday, 27 January 2010 at 7.30 pm

PRESENT: Councillor Long (Chair), Councillor Castle (Vice-Chair) and Councillors V Brown, Mistry, HB Patel, Powney and Gupta

Also Present: Councillor Van Colle (Lead Member for Environment, Planning and Culture) and Councillor Wharton (Lead Member for Children and Families)

Apologies were received from: Councillor Colwill (Lead Member for Adults, Health and Social Care)

1. **Declarations of Personal and Prejudicial Interests**

None declared.

2. **Minutes of the Previous Meeting held on 6 January 2010**

RESOLVED:-

that the minutes of the previous meeting held on 6 January 2010 be approved as an accurate record of the meeting.

3. **Matters Arising (if any)**

Early Years Single Funding Formula and Policy for the Allocation of Full Time Places

It was noted that Councillor Mistry was yet to receive clarification of the length and the reasons for the delay to the Full Time Allocations Process and she repeated her request for this information.

Building Schools for the Future Project Initiation Document

In reply to a query from Councillor Powney, Councillor Wharton advised that there was yet to be any decisions on what primary schools would be included in the programme.

4. **Call-in of Executive Decisions from the Meeting of the Executive on Monday, 18 January 2010**

Decisions made by the Executive on the 18th January 2010 in respect of the reports below were called-in for consideration by the Forward Plan Select Committee in accordance with Standing Order 18.

(a) **Former Scouts Hall Site, Coniston Gardens, Kingsbury**

The reasons for the call-in were:-

- It clearly breaches Planning Policy CF6 concerning the loss of community type facilities and
- There has been insufficient consultation with local residents and other stakeholders.

In addition, two Members provided the following extra reason for the call-in:

- A petition of over 350 signatures from the residents of the Springfield estate was handed in on Friday, 15th January, yet no reference was made to it at the Executive of January 18th.

The Chair invited Councillor Wharton (Lead Member for Children and Families) to provide an initial response to the reasons for call-in. He confirmed that the scout hut had been vacated by the Scouts Association in 2007 and is in a derelict condition. The decision to dispose of the site to a housing association would contribute to the Council's housing objective and include accommodation for larger families. Members heard that Oliver Goldsmith Primary School had also put forward proposals to make use of the land. However, it was felt that the site did not provide sufficient space for a free standing building, whilst a grant of £25,000 that the school had applied for from the Capital Fund would allow revisions to the existing buildings. Councillor Wharton did not feel that the funding available would be adequate for the extended school provision that the school had proposed on the site and he was confident that the housing association would be able to carry out their proposals and provide capital receipts for the Council.

Mr Mantoura, speaking on behalf of Springfield Estate Residents' Association, was invited to address the Select Committee. Mr Mantoura expressed concern that the Executive had not acknowledged a petition submitted by Springfield Estate Residents' Association requesting that the Council consider the site be used for community activities and by Oliver Goldsmith Primary School for extended school purposes. He felt that there had been no consultation with local residents on the future of the site. In addition, he suggested that more funding may become available to the school in future for extended school activities and that by selling the land to a housing association this opportunity would be closed permanently.

In reply to queries from Members, Mr Mantoura stated that a Muslim Youth Club had used the scout hut around three or four times a week with anything between 11 to 30 people attending prior to it being vacated by the Scouts Association in 2007, however it had not been used since due to the hut's state of disrepair. He commented that Springfield Estate was relatively isolated and that if the land was disposed to the housing association it would be a loss of potential community facilities that were much needed.

Councillor J Moher, a ward councillor for the area concerned, was invited to address the Select Committee. With the permission of the Chair, Councillor J Moher circulated a written submission to Members and a copy of the petition was also available for inspection. Councillor J Moher began by expressing

disappointment that the Executive had not acknowledged the petition and that both Springfield Estate Residents Association and the Headteacher of Oliver Goldsmith Primary School had addressed the Executive requesting that they re-consider. He stated that a report presented to the Capital Board in September 2009 had been positive about the possibility of Oliver Goldsmith Primary School providing extended school activities on the site and he enquired why this had not been explored further. Councillor J Moher then outlined reasons why the site should not be disposed of. He felt that planning regulations had been breached in respect of regulation CF6 concerning the loss of community facilities, adding that the scout hut was part of the extended school of Oliver Goldsmith Primary School and was providing educational benefit. He suggested that this be considered further and could be put before the Planning Committee. Ownership of land was another issue as the school and residents disputed the Council's claim to ownership of the land and Councillor J Moher stated that the headteacher had recalled that the site was part of the school prior to its lease to the Scouts Association. He referred to the Education Act 1921 which prevented such land from being disposed of for any purposes other than educational and he referred to a map in his written submission which in his view clearly showed that the site had been part of the school since the 1930s. He suggested that this proved that the land had been taken from the school illegally and felt this should be pursued further and that opinion should be sought from Counsel. Members heard that a more beneficial alternative was to take the opportunity to use the site for extended school provision. Councillor J Moher felt that the intergeneration scheme at Kingsbury High School was too far away to be convenient for residents of Springfield Estate.

Councillor J Moher stressed that he felt the local community had not been consulted and that disposal of the land would be against the wishes of local residents. He suggested that any decision to sell the land should not be taken until a viable alternative extended school option was in place. Further in response to issues raised, Councillor J Moher felt that the consultation that had had taken place was affected by the fact that it had happened over the Christmas period and during adverse weather conditions and that this could impact upon the responses received. He stressed that the petition represented the views of the residents and should be given full consideration to.

Councillor Crane, a ward councillor for the area concerned, was also invited to address the Select Committee. He suggested that Middlesex County Council had acquired the land on behalf of Oliver Goldsmith Primary School and therefore Brent Council could not claim to be the owners of the site.

Members then discussed this item. Councillor Castle commented that although the Council was fully committed to improving education, the site represented an opportunity to provide much needed housing and reduce the housing waiting list. He asked whether providing extended school provision on the site would mean that its educational benefits would outweigh the housing benefits in disposing of the land to a housing association. Councillor Powney sought clarification of the Executive's awareness of the petition and sought details of the words missing from the last sentence of paragraph 3.6.1 of the report. Further opinion was sought concerning the legal status of ownership of the site. Councillor Powney also asked for more information concerning the intergeneration scheme at Kingsbury High School. Councillor Mistry felt that Kingsbury High School was an ideal site for the

intergeneration scheme, adding that its location provided safe access for children and disabled access was also provided, whilst the school was not far from Coniston Gardens. She suggested that the community facilities in Coniston Gardens had not been used extensively in the past. Councillor H B Patel enquired if there had been any educational use of the site since 1954 and whether Oliver Goldsmith Primary School had any plans to add more form entries.

The Chair felt that the site could be used to provide Council housing as the Council had owned the land and added that its restricted site should not preclude such use as Brent Housing Partnership had developed housing on other smaller sites. She enquired how many housing associations had been informed that the site was available and why was the land being disposed of without the appropriate planning permission for housing use.

In response to the issues raised, Councillor Wharton advised that there were other ways of improving educational facilities at Oliver Goldsmith Primary School, stating that the £25,000 grant the school was due to receive could be used to improve existing buildings and in any case the site was not large enough to accommodate new buildings that would be of sufficient size for the school. Members heard that the Capital Fund was relatively small and it was not expected that every school in Brent would provide extended school provision as such facilities were only appropriate for some schools. With regard to the Kingsbury Intergeneration Scheme, the site offered the opportunity to make better use of the community facilities available and also provided a more integrated approach. Members noted that Fryent Primary School already had provision for extended school activities. Councillor Wharton confirmed that the petition had been circulated electronically to members of the Executive prior to its meeting on 18 January 2010. He explained that Oliver Goldsmith Primary School had contacted the Council's Children and Families service area about the possibility of providing extended school facilities and officers had met with the headteacher and school governors and undertaken a feasibility study. Costings had been done for a new, freestanding building and adapting existing buildings and the school had put in three bids, with one for £25,000 to upgrade the existing buildings being successful. The Kingsbury Intergenerational Centre had received funding from three separate pots and the Children's Centre would be funded from capital funds existing from the previous financial year. A number of projects, subject to planning permission, would be run from the Kingsbury Intergenerational Centre, including extended school provision, services for those in social care and projects run by retired volunteers and schemes working with disturbed adolescents. It was suggested that the Centre was near enough for it to be convenient for residents of Coniston Gardens.

Councillor Wharton continued that Oliver Goldsmith Primary School did not have any intention of extending its forms of entry and expansion of primary school provision in the area was not a priority. He explained that the Executive report clarified that a contribution from the new owner of the site to a Section 106 agreement for community facilities would be sought and that planning regulation CF6 did not exclude disposal of such land. Members noted that the missing information from paragraph 3.6.2 had been clarified at the Executive meeting.

Richard Barrett (Head of Property and Asset Management, Finance and Corporate Resources) also responded to the issues raised. He advised the Select Committee that investigations had proved conclusively that the land was owned by the Council

and not Oliver Goldsmith School. Members heard that the site had been fenced off from the school since 1954 when the Scouts Association had taken over the site, continuing until 2007. During this period, it was the Scouts Association's choice as to what other organisations used the site, however use by the scouts and other organisations had begun to tail off from 2003. The site had since gradually deteriorated and the Scouts Association approached the Council with a view of disposing of it and in 2007 the Council acquired ownership of the site took over maintenance responsibilities after providing appropriate compensation to the Scouts Association. Since 2008, a number of options for use of the site were considered until the decision to dispose of to a housing association was regarded as best use of site. Richard Barrett advised that the Education Act 1921 did not apply to any disposal of land by councils. The Select Committee also heard that there had been some discussion of the site being considered for Council housing, however the site was considered too small for such a use and this was not pursued. Housing associations on the Council's preferred list of housing associations had been made aware that the site was to become available. It was noted that disposal of land was usually undertaken without applying for any particular planning permission as any risk was passed on to the organisation acquiring the land.

The Chair then suggested a recommendation that the site was not be to be disposed of until further possible uses of the site by Oliver Goldsmith Primary School be considered, and that if the site was to be used for housing, that it would be for Council housing only and not to include any use by registered social landlords. The Select Committee voted not to approve this recommendation.

RESOLVED:-

that upon considering the report from the Director of Finance and Corporate Resources and the Director of Children and Families, the decisions made by the Executive be noted.

(b) Adult Social Care Annual Performance Assessment 2008/09

The reasons for call in were:-

- There is no action plan
- No indication of how areas identified as in need of improvement are to be improved or where the funding for this is to come from

Members noted with regret the absence of both the Lead Member and Lead Officer for this item.

RESOLVED:-

that upon considering the report from the Director of Housing and Community Care, the decisions made by the Executive be noted.

5. The Executive List of Decisions for the Meeting that took place on Monday, 18 January 2010

RESOLVED:-

that the Executive List of Decisions that took place on Monday, 18 January 2010 be noted.

6. Briefing Notes/Information Updates requested by the Select Committee following consideration of Issue 9 (2009/10) of the Forward Plan

Carbon Reduction Commitment

Judith Young (Head of Policy Information and Performance, Environment and Culture) introduced the report and advised that the Carbon Commitment Reduction Energy Efficiency Scheme (CRC) was an obligatory emissions trading scheme and a key element of emissions reduction targets for the Climate Change Act 2008. The CRC aimed to generate a shift in awareness, behaviour and infrastructure. Judith Young then highlighted some of the main aspects of the CRC, including:-

- Emissions trading – starting in April 2010 each participant would have emissions allowances that they can hold and cancel at the end of each scheme year that corresponded with their total CO2 emissions, with participants free to trade allowances amongst themselves during the year. Those who did not hold sufficient allowances by the end of the year or incorrectly report emissions would be subject to a stringent penalty regime.
- The setting up of a Revenue Recycling and League Table, with those performing well starting with a bonus payment of 10% for the first year and rise to 50% by the fifth year, and those poorly on minus 10% for the first year and minus 50% by the fifth.
- Participants would be required to keep records of the data they report in an evidence pack, with a number of penalties applying to situations such as under reporting or failure to surrender allowances.

Judith Young advised that the Climate Change Act required an 80% reduction by 2050 and included a milestone target of 34% by 2020. In order to achieve this, the Council had adopted the Carbon Management Strategy and Implementation Plan (CMIP). A second review of the Plan agreed in October 2009 sets out action plans and resources intended to achieve technical and behavioural changes across the Council and schools to reduce CO2 emissions.

Richard Barrett added that the Property and Asset Management Service was playing a leading role in championing the green agenda and was an early signatory of the agreement with the Carbon Trust to match funding to undertake CO2 reduction targets. An energy adviser had been recruited to liaise with schools as to how they could reduce their energy consumption and CO2 emissions. This was particularly vital to the Council's aims as schools presently emitted considerably more CO2 than other Council buildings and other high energy users would also be targeted. Richard Barrett advised that another initiative included replacing bottled water with piped, filtered water which was both cheaper and more carbon efficient than bottled water.

During discussion, Councillor H B Patel suggested that as tap water in the UK was amongst the cleanest in the World, then this should be used as drinking water as it would be both the cheapest and most carbon efficient option. He sought further details concerning emissions trading. Councillor Mistry enquired whether there were IT constraints in what information could be captured and recorded accurately.

She felt that junior schools in Brent were much involved in pursuing the green agenda and added that Roe Green Junior School was opening a new eco building on 3 February 2010. Councillor Powney enquired during what period the information would be used to compile the first issue of the first Revenue Recycling and League Table and sought further details as to how it would work. He also enquired whether any plans to close energy inefficient buildings would include schools.

The Chair, in acknowledging that schools would receive funding to introduce loft insulation, enquired what type of buildings would receive this kind of treatment and whether energy inefficient buildings in general would be targeted. She enquired if the move to the Civic Centre would be taken into account concerning the Revenue Recycling and League Table. Michael Read (Assistant Director – Policy and Regulation, Environment and Culture) agreed to the Chair's request to provide her with information concerning sequencing with regard to Building Management Systems.

In reply to the matters raised, Judith Young advised that in April 2011, each organisation would be allowed to purchase a CO2 allowance up to the same amount of CO2 that it had emitted from period April 2010 to March 2011, however they had the option of selling a proportion of their CO2 allowance during the year to another organisation if they perceived that they were performing well within their allowance, or buy if they thought they were in danger of exceeding their allowance. The baseline for the Revenue Recycling and League Table would be set in the period 1 – 30 April 2010. Higher performers in the league table would have some of their money used to purchase allowances returned, whilst under performers would forfeit some of their money. As well as local authorities, other organisations such as retailers would participate in the League Table, however industrial organisations were excluded. Judith Young highlighted that there were issues in measuring performance in some areas, for example in many schools energy used was often measured by estimates as opposed to actual meter readings. However, efforts to change the way organisations such as schools used and measured energy were being made. An external funding of £110,000 in external funding was available to actively engage with the community on energy issues.

Michael Read added that loft insulation would mainly be offered to schools with older buildings and a considerable amount of work was being undertaken with schools to improve insulation, reduce energy consumption and CO2 emissions. Members heard that the Schools Forum had agreed to the recruitment of an energy adviser liaison for 2009/10 and this role was under consideration for 2010/11 too. Michael Read advised that if the Council continued to incur penalty charges as a result of excessive emissions from schools, then consideration would be needed as to how to pass such costs to the schools. The Select Committee noted that schools were being encouraged to sign up to the 10/10 pledge. Michael Read stressed that another challenge involved closing buildings that were inherently energy inefficient and this could also include school buildings. He also agreed to provide information to the Chair explaining sequencing in respect of building management systems.

Councillor Van Colle (Lead Member for Environment, Planning and Culture) emphasised that the Council was committed to participation in CRC and it was hoped that targets could be met. He added that the CRC was a very complex

system and a simpler one would be desirable, however for now there was no alternative system and the Council needed to work within the present parameters.

RESOLVED:-

that the briefing note on Carbon Reduction Commitment be noted.

7. **Briefing Notes/Information Updates requested by the Select Committee from earlier versions of the Forward Plan**

7.1 **Petition for Changes to the Consultation Process**

RESOLVED:-

that the request for a briefing note providing clarification on the consultation process, specifically with regard to multiple responses from a single household be repeated and that this be provided at the next meeting of the Select Committee on 3 March 2010.

7.2 **Building Schools for the Future Project Initiation Document**

RESOLVED:-

that the request for a briefing note providing details of what primary schools will benefit from the programme be repeated and that this be provided at the next meeting of the Select Committee on 3 March 2010.

8. **The Forward Plan - Issue 10**

Issue 10 of the Forward Plan (08.02.10 to 01.06.10) was before Members of the Select Committee. Following consideration of Issue 10 of the Forward Plan, the Select Committee made the following requests:-

Printing Tender Review Results

The Select Committee requested a briefing note on this item explaining the reasons why this item had been removed from the Forward Plan. The request was made by Councillor Powney.

Early Years Single Funding Formula and Policy for the Allocation of Full Time Places

The Select Committee requested a briefing note on this item explaining why the report had not been deferred in view that many schools were not satisfied with the proposals. The request was made by the Chair.

The Brent Public Health Realm Design Guide

The Select Committee requested a briefing note on this item explaining why it is proposed to include shared spaces and shared surfaces in view of the significant opposition to these measures. The request was made by the Chair.

The Select Committee also agreed to the Chair's suggestion that the task group report on Safety on the Journey to and from School be e-mailed to Members.

9. **Items considered by the Executive that were not included in the Forward Plan (if any)**

None.

10. **Date of Next Meeting**

It was noted that the next meeting of the Forward Plan Select Committee was scheduled to take place on Wednesday, 3 March 2010 at 7.30 pm.

11. **Any Other Urgent Business**

None.

The meeting closed at 9.30 pm

J LONG
Chair

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**London Borough of Brent
Summary of Decisions taken by the Executive
on Monday, 15 February 2010**

PRESENT: Councillor Lorber (Chair), Councillor Blackman (Vice-Chair) and Councillors Allie, Colwill, Detre, Matthews, Sneddon, Van Colle and Wharton

ABSENT: Councillors D Brown

ALSO PRESENT: Councillors HB Patel

Agenda Item No	Item	Ward(s)	Decision
1.	Minutes of the previous meeting		RESOLVED:- that the minutes of the previous meeting held on 18 January 2010 be approved as an accurate record of the meeting.
5.	Petition - Closure of BACES, Harlesden		Noted.
6.	Introduction of Early Years Single Funding Formula and changes to the allocation and funding of Early Years Full Time Places in maintained and private, voluntary and independent (PVI) sectors	All Wards;	(i) that the Early Years Single Funding Formula and implementation from April 2010 be agreed in accordance with the recommendation of the January Schools Forum; (ii) that the application made in January to DCSF for pathfinder status be noted; (iii) that parents be consulted on the proposed allocation of full time early years places based on need as set out in Section 6 from September 201; a further report to be presented to the Executive following the consultation later in 2010.

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 February 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
7.	Building Schools for the Future project initiation document	All Wards;	(i) that the Transforming Learning in Brent – BSF Project Initiation Document be approved; (ii) that the anticipated funding gap as set out in paragraph 4.4 of the report from the Director of Children and Families be noted together with the planned strategy to resolve the gap.
8.	Crest Boys and Girls Academies	All Wards;	(i) that the Director of Finance and the Director of Children and Families be authorised to submit the OBC to PfS in the form set out in Appendix 1 to the report from the Director of Children and Families with the detailed content completed by the Director of Children and Families, subject to the FAM allocation being increased to meet the Council’s estimate of costs as set out in Appendix 5 or the Director of Finance being satisfied that any costs over and above the FAM allocation can be met from an existing capital budget and upon approval to commence procurement via the PfS National Framework; (ii) that the Section 151 Officer be authorised to complete and issue the letter confirming the affordability of the scheme, subject to the FAM allocation being increased or the Director of Finance being satisfied as set out in paragraph 2.1 Template attached as Appendix 4 to the Director’s report; (iii) that the local authority’s commitment to the project as set out in Appendix 2 to the Director’s report be confirmed and approved given to the signing of the Memorandum of Understanding in the form set out in Appendix 3 or with such amendments as the Director of Children and Families, in consultation with the Borough Solicitor, considers to be appropriate.

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 February 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
9.	Carbon Reduction Commitment	All Wards;	<ul style="list-style-type: none"> (i) that the introduction and implications of implementing the government Carbon Reduction Commitment Energy Efficiency Scheme be noted; (ii) that approval be given to the Director of Finance and Corporate Resources having responsibility as Lead Officer for implementing Carbon Reduction Commitment for the Council; (iii) that the Carbon Management Steering Groups develop a framework for penalising departments including schools that have not reduced their CO₂ emissions; (iv) that it be noted that the outcome of the review of the bronze project 'Review of energy supply and costs' will determine whether to install Automatic Meter Readers for Council's offices and schools; (v) that it be noted that the requirement for an annual budget of approximately £43K plus lost interest on the cash flow from 2011/12 and note the implications of losing approximately £43K in the first year as a penalty for being at the lower end of the Carbon Reduction Commitment Performance League Table; (vi) that it be noted that for each subsequent year from 2012 the penalty increases by 10% each year should the Council remain at the lower end of the Performance League table (vii) that it be noted that as final regulations are yet to be published, any detail referred to is subject to change.
10.	South Kilburn Regeneration - disposal	All Wards;	<ul style="list-style-type: none"> (i) that agreement be given to enter into a development agreement in

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 February 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
	of sites known as Albert Road and Carlton Vale roundabout		<p>respect of land at Albert Road, South Kilburn (known as Zone 11a) as shown edged red in the plan at Appendix 1 to the report from the Directors of Housing and Community Care and Policy and Regeneration, with London and Quadrant Housing Association, such agreement to provide for the acquisition of the land for the sum set out in Appendix 5 (restricted) and to contain such other terms as are approved by the Director of Housing and Community Care in consultation with the Borough Solicitor;</p> <p>(ii) that agreement be given to enter into a development agreement in respect of land at Carlton Vale Roundabout, South Kilburn (known as Zone 3c) as shown edged red in the plan at Appendix 2, with London & Quadrant Housing Association, such agreement to provide for the acquisition of the land for the sum set out in Appendix 5 (restricted) and to contain such other terms as are approved by the Director of Housing and Community Care in consultation with the Borough Solicitor;</p> <p>(iii) that the sum of £2,978,000 from the proceeds of the sale should be transferred to South Kilburn Neighbourhood Trust;</p> <p>(iv) that agreement be given to the remaining sum set out in Appendix 5 to the report from the Directors of Housing and Community Care and Policy and Regeneration from the proceeds of the sales be re-invested into the regeneration of South Kilburn, including for the purposes of bringing forward further development sites within the regeneration area in line with priorities set out in paragraphs 4.4 of the Director’s report;</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 February 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			(v) that the rent assumptions for both sites as set out in paragraphs 3.11 and 3.12 of the Directors' report be noted.
11.	South Kilburn Regeneration - dealing with housing issues (voids)	Kilburn; Queens Park;	That members delegate authority to the Director of Housing and Community Care to find a solution for the use of voids using the criteria in paragraph 3.30, and seek all relevant consents if so required.
12.	Housing Revenue Account Budget 2010-11 for rent increase proposal for council dwellings for 2010-11	All Wards;	<p>(i) that approval be given to the Revised (Probable) Budget for 2009/2010 (Appendix 1 Table 1 of the report from the Director of Housing and Community Care) ;</p> <p>(ii) that the draft Budget for 2010-11 (Appendix 1 Table 1) be noted, in the light of officers' advice contained in the report.</p> <p>(iii) that approval be given to the growth of £150k in 2010-11 and a further £150k in 2011-12, and the proposal for funding that growth, as set out in paragraph 3.39 of the Director's report;</p> <p>(iv) that approval be given to the savings/budget reductions as set out in paragraph 3.44 of the Director's report;</p> <p>(v) that approval be given to an average overall rent increase (excluding service charges) of £0.87 per week, which is an average overall increase of 1.09%. This to be applied on an individual basis to each property based on the Government's rent convergence guidelines as detailed in paragraphs 3.22 to 3.26. This will raise an additional £419k rent income;</p> <p>(vi) that approval be given to increase HRA Council Dwelling service charges by 1.23% raising an additional £35k;</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 February 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision	
Page 16			<p>(vii) that approval be given to an average overall rent decrease of £0.54p per dwelling per week on the Brent Stonebridge Dwellings, which is an average overall rent decrease of 0.5% as set out in paragraph 3.58 of the Director’s report. This would reduce the annual rent income by £9k;</p> <p>(viii) that approval be given to decrease the service charges on the Brent Stonebridge Dwellings by an average of 37.8% or an average of £3.21 per dwelling per week as set out in paragraph 3.61 of the Director’s report. This would reduce the annual service charge income by £55k;</p> <p>(ix) that authority be delegated to the Director of Housing and Community Care to agree the ALMO management fee after negotiations with that organisation on the basis it is funded from agreed overall financial resources for the financial year 2010/11.</p>	
	13.	Removals and storage	All Wards;	that approval be given to award the Contract for Furniture Removals and Storage Services to Crown Promotions and Removals Limited, the contract to run from 1 April 2010 until 31 March 2012, with an option to extend the contract for up to a further two years.
	14.	Budget 2010/11 and Council Tax	All Wards;	(i) This budget continues the Administration’s sound financial policies. It delivers efficiencies to fund frontline service improvements and a 0% increase in Council Tax. Brent currently has the fourth lowest council tax out of the 20 outer London boroughs. This budget has been produced despite the backdrop of the worst economic conditions for more than a generation, combined with Central Government breaking funding pledges on concessionary fares,

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 February 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>which has required the Council to find £1.5m to protect the full scheme for all residents;</p> <p>(ii) We have also developed a planned and innovative response to address the Government’s cuts in resources. The Improvement and Efficiency Strategy is aimed at fundamental service transformation to raise the quality of frontline services, while at the same time taking costs out of the organisation to meet the challenges in the medium term;</p> <p>(iii) We have provided over £9m of growth to fund our priorities. This includes:</p> <p>£2.3m for Child Protection Services; £1m on Adult Social Care; £60k on recycling; £250k on supporting the redevelopment of Brent’s secondary schools; £800k on sport and youth activities; £245k on combating climate change and carbon reduction; £500k on Temporary Accommodation; £100k on extra library books; £68k for additional CCTV.</p> <p>(vi) We note that the Council has won £85m of additional funding for secondary schools through Building Schools for the Future, and £23m for Primary Schools to help modernise our schools and allow us to use them as wider community facilities;</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 February 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(v) The Executive notes the comments and recommendations of the Budget Panel and thanks them for their informed input into the overall process;</p> <p>(vi) The Executive notes the report and agrees to forward it as amended by:</p> <p style="padding-left: 40px;">Decisions of the Schools Forum on 8th February 2010 and any consequent changes due to these; and any other changes to the budget figures from updated information;</p> <p>to Full Council on 1st March 2010 who are asked to agree recommendations 2.1 to 2.38;</p> <p>(vi) That it be noted that this report will be amended by the Director of Finance and Corporate Resources prior to the council budget setting meeting to reflect changes per paragraph 6.</p>
15.	Review of Fees and Charges 2010/11	All Wards;	<p>(i) that approval be given to the proposed fees and charges set out in Appendix A to the report from the Director of Finance and Corporate Resources to apply from 1 April 2010 (unless otherwise stated);</p> <p>(ii) that approval be given to changes to the Removals and Storage Charging Policy as set out in Appendix B of the report from the Director of Finance and Corporate Resources.</p>
16.	Occupational Health contract	All Wards;	that approval be given to the award of the contract for the provision of occupational health services to Connaught Compliance Services Limited for a term of three years commencing on 1 April 2010, with an option to

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 February 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			extend for a further two year period.
17.	Authority to participate in a collaborative procurement for the provision of services for the administration of the Local Government Pension Scheme	All Wards;	<p>(i) that approval be given to the Council participating in a collaborative procurement exercise leading to the establishment of a framework agreement by the London Borough of Hammersmith and Fulham for the provision of services for the administration of the Local Government Pension Scheme;</p> <p>(ii) that approval be given to the collaborative procurement exercise described in paragraphs 3.5 – 3.10 being exempted from the normal requirements of Brent’s Contract Standing Orders in accordance with Contract Standing Orders 85(c) and 84(a) on the basis that there are good financial and operational reasons as set out in the report from the Director of Business Transformation.</p>

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Briefing note for the Forward Plan Select Committee –

3 March 2010

SERVICE AREA: Business Transformation


Report ref	Report title
	Printing Review Tender Results

The date for the Print Review Tender was reviewed but there was no notification for it to be removed from the Forward Plan. It had originally planned to go to tender in 2009, however ITU were requested by the Corporate Management Team to perform more detailed audits of the Council's current printing volumes and requirements in order to identify the potential savings with much greater detail and accuracy, which as a result has considerably delayed the project. It is now anticipated that the report would be presented to the Executive in October 2010.

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	<p>Forward Plan Select Committee 3 March 2010</p> <p>Report from the Director of Children and Families</p>
<p>For Action Wards Affected: All</p>	
<p>Report Title: Early Years Single Funding Formula and Full-Time Nursery Places</p>	

1.0 Overview

- 1.1 The proposal being presented to the Executive should be considered as 2 separate proposals, the first covering the introduction of an Early Years Single Funding Formula (EYSFF) and the second covering how full-time places are allocated and funded.
- 1.2 Extensive consultation with all nursery providers and the schools forum has taken place over the past year. The last Schools Forum supported unanimously the proposed changes to both the EYSFF and full-time places allocations.

2.0 EYSFF

- 2.1 The proposal going to the Executive is for Brent Council to apply to the DCSF to become a Pathfinder Authority and introduce this new formula from April 2010 which will be one year earlier than when it is made compulsory for all local authorities. The EYSFF will for the first time put in place a formula which funds schools and private, voluntary and independent nursery providers on a consistent basis and in accordance to this new formula we have developed.
- 2.2 We recently received notification from the DCSF that our Pathfinder application has been successful.

3.0 Full-Time Nursery Places

- 3.1 With regards to full-time places the proposal going to the executive is to introduce a new basis of allocating funding for full-time places from September 2011, this is one year later than we had originally planned. The reason for the delay is two fold. Firstly, the Schools forum, although supportive of the proposed changes, raised concerns that we would be working to a very tight timeline if we wanted to adequately consult parents on these changes. We reflected on this and we did agree that it would be quite challenging to consult effectively in time to introduce it for September 2010. Secondly, an important element of changing the allocation of full-time places would have been schools having the power to charge parents who still wanted their child to have a full-time place and were willing to pay for the additional hours on top of the funded half-time place. To enable this, the government had intended to introduce new regulations giving schools such powers. Unfortunately these new powers have not been introduced and there is no clarity on when the Government will introduce them.

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Director of Children & Families
John Christie

Briefing note for Forward Plan Select Committee, 3 March 2010

Public Realm Design Guide & shared spaces.

1. Background to the shared space issue.

There is currently a great deal of professional debate and research relating to the issue of 'shared space' (which may also be referred to as shared streets or shared surfaces). It was the subject of two conferences in December 2009 and the Department for Transport is due shortly to publish the findings of new research. There are also numerous references to shared surface streets and shared space in Department for Transport's publication Manual for Street and the recently published draft of the Mayor's Transport Strategy.

However, there remains at present no generally accepted definition of exactly what a shared space design is; for example is a junction incorporating a speed table a shared space? In this respect, recent and much publicised 'shared space' schemes in Kensington High Street, Ashford and Brighton vary considerably in design terms, specifically in relation to the use of kerbs, kerb heights and contrasting materials. However, they do all, to some extent, reduce the level of physical and visual segregation between vehicles and pedestrians. The definition being used in current work for the DfT is: 'A street or place accessible to both pedestrians and vehicles that is designed to enable pedestrians to move more freely by reducing traffic management features that tend to encourage users of vehicles to assume priority.'

The "NO to Shared Streets" Campaign

Opposition to the shared space approach has been voiced by the Guide Dogs for the Blind Association's via its "NO to Shared Streets" campaign. This campaign focuses on the difficulty shared spaces present for the visually impaired.

The issue was highlighted recently when Lord Carlisle of Berriew QC refused to grant the GDforB Association permission to proceed with its judicial review against the £25 million redesign of London's Exhibition Road which involves removing traditional kerbs.

Responding to the Guide Dogs Associations' concerns the Mayor for London has stated that:

"I have every confidence that the Exhibition Road scheme will be well designed and will show this to be the case, although the details of the design are for the Royal Borough of Kensington and Chelsea and the City of Westminster to decide upon.

I strongly support the Exhibition Road project and believe it is an innovative way to improve conditions along this important street. I see the Exhibition Road scheme as very important in demonstrating how to introduce a new type of street design that encourages drivers to be more aware of pedestrians whilst also improving urban realm. One of the key concepts behind shared space is to enable drivers to take the

entire street environment into consideration and modify their driving accordingly, creating safer and more pleasant streets.

As you are aware, the Department for Transport (DfT) wrote to all Highway Authorities on 22 April, and noted that shared surfaces present difficulties for some disabled people. The DfT asked highway authorities planning to introduce shared space or surfaces to please ensure that they take particular care to consider the needs of visually impaired people and continue to follow good practice when designing streetscape schemes by taking account of all road user needs and consulting with relevant user groups as necessary. As a funding contributor, it is important to me that the Royal Borough of Kensington and Chelsea and the City of Westminster follow such advice. I have every confidence that they are doing so.

I am acutely aware that The Guide Dogs for the Blind Association has concerns about changing to these new shared space designs. I understand these concerns, and am keen to support research and demonstration projects to help ensure that blind and partially sighted people navigate easily and safely. Therefore, Transport for London is sponsoring innovative research into this field with blind and partially sighted people, and TfL works closely with the Royal Borough of Kensington and Chelsea, the City of Westminster, and The Guide Dogs for the Blind Association.”

Debate in the House of Lords

The shared space issue was also recently debated in the House of Lords. Lord Faulkner, speaking on behalf of the government, stated that:

“Shared space is not new....use of the technique long predates the relatively recent claims that it presents a danger to so many people;

Honestly if shared space really were as perilous as has been claimed, we would have been aware of the problem decades ago;

Designing public places almost inevitably involves accommodating conflicting aims to ensure that the schemes reflect a reasonable balance of the needs of all users; and

To discourage the introduction (of shared surfaces) would be to deny the people the advantages (of them).

Royal Town Planning Institute

The value of shared surface/space design has been recognised by the Royal Town Planning Institute which recently gave its annual Award for Town Regeneration to the shared space Ashford Ring Road Project.

2. Brent’s emerging policy on Shared Spaces

Brent's emerging policy/approach to shared space is contained within the draft Brent Public Realm Policy and Design Guide which will be presented to Members for adoption in due course.

The document will very much be a guide for developers, partners and council officers setting out the general approach Brent is seeking to improve the consistency and quality of the Public Realm.

While the guidance in relation to shared spaces may need to be amended in the light of new information or feedback from Members and as research findings emerge, the following extracts from the guide explain the current approach:

Page 28: Shared Space

“One method of balancing the community and movement functions (of a street) is through the use of shared space. In contrast to previously accepted design practice, which has promoted the physical and visual segregation of street users, the shared space approach tends to combine rather than separate street functions in a way that provides a more equitable and effective balance between motorists and pedestrians. It seeks to improve the quality and experience of streets and spaces without needing to significantly restrict or banish motorised traffic, a practice which has resulted in pedestrianised town centres becoming deserted and edgy places after dark.

There is no specific ‘one size fits all’ design template to achieve shared space and design proposals will vary according to the characteristics of the location under consideration and the level of pedestrian and vehicular activity. It is perhaps best to consider the creation of shared space not as a specific design intervention like a speed table or a pedestrian crossing but more as a process for creating better places. This is achieved firstly by reducing segregation and secondly by encouraging mutual interaction between the various road users through the introduction of some degree of ambiguity. The shared space approach seeks to change driver behaviour by requiring drivers to respond, not to a set of predetermined rules and traffic signs, but to local conditions ‘as they find them’. Behaviour is largely determined by the physical environment and through observance and communication with other road users; in this respect eye contact is of particular importance.”

Page 47: Shared Surfaces

“While there are many benefits associated with shared surface for all users of the public realm, their design should not disadvantage key groups of users such as blind or partially sighted people. This particular topic is the subject of much current research and designers should refer to the latest advice, guidance and examples of good practice when preparing proposals which incorporate some element of shared space.

3. Current proposals

There are no current proposals to introduce specific ‘shared space schemes’ within Brent although all public realm schemes may include some element of what may be considered ‘shared space’. A very good example of this is the recently implemented

Streets for People scheme in Kilburn (Priory Park Road/Hazelmere Road/Tennyson Road). All new proposals will of course be subject to the usual rigorous consultation with all stakeholders.

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	<p>Forward Plan Select Committee 3 March 2010</p> <p>Report from the Director of Children and Families</p>
<p>For Action Wards Affected: All</p>	
<p>Report Title: Transforming Learning in Brent (BSF) – Project Initiation Document (PID)</p>	

1.0 Summary

- 1.1 The Council has been engaged with the entry process for BSF for over a year now and on the 30 November 2009 it received the very welcome news that Brent was now successfully on the programme and will be formally starting before 1 April 2010.
- 1.2 BSF is an ambitious and far-reaching long-term change programme. It offers local authorities in England a once in a generation opportunity to transform educational provision and significantly improve educational outcomes and life chances of children, young people and families.
- 1.3 BSF has one primary focus which is to achieve a step change transformation in educational outcomes for children. Although BSF must deliver state of the art buildings and link into regeneration, sports and community strategies it is first and foremost a catalyst for delivering transformational learning.
- 1.4 An important requirement placed on local authorities by Partnership for Schools is the development of a Project Initiation Document which sets out all the important elements of the project including: objectives, resources, governance, reporting requirements, outcomes and project timelines.
- 1.5 BSF funding and the BSF programme only covers secondary schools.

2.0 Next Steps

- 2.1 Partnership for Schools, the government agency responsible for delivering BSF, met with the Council on the 18 December 2009. This included a review of our submission document (Readiness to Deliver) and set out any actions we needed to undertake in preparation of the important Remit Meeting which will take place on 2 March 2010.
- 2.2 The Remit meeting is expected to involve Partnership for Schools and the Council's Chief executive and results in a formal agreement being reached between PfS and the Council setting out PfS's expectations regarding outputs and outcomes from our BSF programme. The Council will have to sign up to certain expected outcomes which are influenced by ministerial priorities around attainment, inclusion and community engagement amongst other areas.
- 2.3 Following on from the Remit meeting the council will have to develop its next submission setting out its Strategy for Change. This is expected to be required during the spring of 2010 and once approved would allow the Council to develop its Outline Business case. Appendix A sets out a provisional timetable for Brent's BSF programme.
- 2.4 All secondary schools are currently working on developing their school Strategy for Change documents with support from the Council and from the National College for School Leadership.

3.0 **Brent's First Phase**

- 3.1 BSF is delivered in phases and the Council's agreed first phase is as follows:
- **Alperton:** 100% rebuild with an expansion of 1FE on a single site as an all through school with a 2FE primary school
 - **Cardinal Hinsley:** 100% rebuild with an extra 1FE
 - **Queens Park:** Refurbishment and remodelling with an expansion of 2FE
 - **Copland:** 100% rebuild
- 3.2 Funding of around £80m will be provided by the Government to deliver phase 1. The anticipated cost of phase 1 is currently expected to be around £94m and the Council has a robust strategy in place to fund the £14m gap primarily from asset sales from the first phase schools.
- 3.3 At this stage it is not certain when funding for the next phases will become available.

4.0 **Local Education Partnership (LEP)**

- 4.1 A key requirement of BSF is that the Council will have to form a stand-alone company called a LEP which will be commissioned to undertake all the design

and construction work. The majority share holder of the LEP will be the successful consortium that wins the competitive dialogue process, with the Council and PfS holding a minority of shares. In most cases each council has formed its own LEP but there have been a few successful examples where a number of Councils have formed a joint LEP.

- 4.2 The advantages of a joint LEP include a significant saving in procurement costs estimated at around £1m and a significant saving in delivery time with school projects potentially delivered a year earlier than would be the case with a Brent only LEP.
- 4.3 Officers are currently exploring the feasibility of a joint LEP approach with a number of other Councils.

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Director of Children & Families
John Christie

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THE FORWARD PLAN OF KEY DECISIONS

ISSUE 11 – 8 March 2010 to 5 July 2010

Contact Officer: Anne Reid
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The next issue of the Forward Plan, covering the period 5 April 2010 to 2 Aug 2010, will be published on 22 Mar 2010.

Paul Lorber
Leader of the Council

Forward Plan 2009/10

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Lorber (Corporate Strategy & Policy Co-ordination)
Cllr Blackman (Resources)
Cllr Allie (Housing & Customer Services)
Cllr D Brown (Highways and Transportation)
Cllr Colwill (Adults, Health & Social Care)
Cllr Detre (Regeneration & Economic Development)
Cllr Matthews (Crime Prevention & Public Safety)
Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)
Cllr Van Colle (Environment, Planning & Culture)
Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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CENTRAL/CORPORATE

Cent -09/10- 3	<u>Brent Equalities Monitoring</u> To note and approve the report setting out the workforce and diversity monitoring data for Brent Council for the period of April 2008 up to and including March 2009.	Executive	Apr 10	Report from the Director of Communication and Diversity	Internal	Jennifer Laurent-Smart
F&CR -09/10- 22 Page 3	<u>Approval to tender a Leaseholder insurance contract</u> To authorise the tender process for the Leaseholder insurance for leaseholders who have bought former council property to take effect at the end of other contract in July 2010.	Executive	15 Mar 10	Report from: Director of Finance and Corporate Resources	Internal	Karen Dobson
F&CR -09/10-	<u>79 Tubbs Road</u> To agree the disposal of the freehold to a Housing Association or by auction.	Executive	15 Mar 10	Report from: Director of Finance and Corporate Resources	Internal	Dipal Patel/ James Young
F&CR -09/10- 15	<u>Pyramid House, Fourth Way, Wembley</u> To give the Head of Property and Asset Management the delegated authority to either enter into a renewal lease of Pyramid House and car pound, or to enter into a new lease of alternative premises for the Parking and Highways operations.	Executive	15 Mar 10	Report from the Director of Finance and Corporate Resources	Internal	James Young
F&CR -09/10-	<u>Land at Elm Gardens</u>	Executive	15 Mar 10	Report from the Director of	Ward councillors, local residents	James Young

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
20	To dispose of land to Housing Association.			Finance and Corporate Resources	through the planning process)	
F&CR -09/10- 23	<u>Award of stationery contract</u> To agree to take part in LB of Havering's framework for office stationery, with immediate effect, together with other local authorities, as an efficiency measure.	Executive	Mar/Apr 10	Report from: Director of Finance and Corporate Resources	Internal	Simon Britton
F&CR -09/10- 21	<u>Dudden Hill Lane land adjacent to No 19</u> To dispose of land to Housing Association.	Executive	Apr/May 10	Report from the Director of Finance and Corporate Resources	Ward councillors, Brent Indian Association, Learie Constantine Centre and local residents through the planning process	James Young
PRU -09/10- 15	<u>Climate change task group</u> To consider the recommendations of the task group.	Executive	15 Mar 10	Report from the Director of Policy and Regeneration	Internal	Stella Akintan
PRU -09/10- 19	<u>Safety on the journey to and from school</u> To consider the recommendations of the task group.	Executive	15 Mar 10	Report from the Director of Policy and Regeneration	Internal	Stella Akintan
PRU -09/10- 16	<u>Childhood Immunisation Task Group</u> To approve the recommendations made by the task group, a number of which will be for NHS Brent.	Executive	Apr 10	Report from the Director of Policy and Regeneration	Contributors to the Task Group report Health Select Committee	Andrew Davies
PRU -09/10- 17	<u>Transition Services Task Group</u> To approve the recommendations made by the task group in relation services in place for vulnerable	Executive	Apr 10	Report from the Director of Policy and Regeneration	Contributors to the review	Andrew Davies

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	young people aged 16 to 24 in Brent.					
PRU -09/10- 14	<u>Performance and Finance Review Q3 2009/10</u> To confirm the third quarter's performance, activity and spending in 2009/10.	Executive	15 Mar 10	Report from the Director of Policy and Regeneration	Internal	Adimaya Keni/ Chris Bala
PRU -09/10- 18	Task Group report - Services for women in and exiting Prostitution To consider the recommendations and key findings of the task group report.	Executive	15 Mar 10	Report from the Director of Policy and Regeneration Overview and Scrutiny Task Group Report Services for Women in and exiting prostitution	Crime Prevention Strategy Group Individual partner agencies	Jacqueline Casson

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CHILDREN & FAMILIES

C&F -09/10- 018	<u>Commissioning of the specialist Child and Adolescent Mental Health Service (CAMHS) in Brent 2010-11</u> To approve the award of the specialist CAMHS contract for 2010-11, for one year beginning 1 April 2010 (approval is required before this date). As a High Value contract, the service is subject to the Council's Standing Orders, which stipulate that the Executive must approve any decision to not put a	Executive	15 Mar 10	Report from the Director of Children and Families	Internal	John Christie
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(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	High Value service out to tender.					
C&F09/10-019	<u>Joint Local Education Partnership Arrangements for BSF</u> To approve entering into a joint Local Education Partnership with Barnet and Enfield Councils to deliver Brent's Building Schools of the Future Programme.	Executive	15 Mar 10	Report from the Director of Children and Families	Internal	John Christie
C&F-09/10-020	<u>Kingsbury High Children's Centre</u> To approve the invitation to tender for Kingsbury Intergenerational Centre.	Executive	15 Mar 10	Report from the Director of Children and Families	Internal	John Christie
C&F09/10-021	<u>Redevelopment of SEN Provision at Hay Lane and Grove Park School</u> To agree to discontinue Grove Park Special School on 31 August 2010, alter Hay Lane Special School, expanding its places from 120 places to 235 places and a broadening of the type of educational needs for which Hay Lane school is organised to enable all pupils of Grove Park Special school to attend that school. These proposals are related, if either proposal is not agreed the other falls.	Executive	Mar/Apr 10	Report from the Director of Children and Families	Internal	John Christie

ENVIRONMENT & CULTURE

E&C-09/10-	<u>CCTV Enforcement of MTCs</u>	Executive	15 Mar 10	Report from the Director of	Internal	Tim Jackson/ Sandor Fazekas,
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(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
34	To note progress since approval in principle in March 2009.			Environment and Culture		
E&C -09/10- 33	<u>Environment and Culture Capital Spend 2010/11: Highways Major Works Programme</u> To agree to utilise the highway capital budgets as recommended, and approve the schemes listed.	Executive	15 Mar 10	Report from the Director of Environment and Culture	Internal	Tim Jackson/ Sandor Fazekas
E&C -09/10- 31	<u>Parks Strategy for Brent 2010-2015</u> To note the findings of the report and agree the key themes and objectives.	Executive	12 Apr 10	Report from the Director of Environment and Culture	Public consultation undertaken as part of development of document	Shaun Faulkner
E&C -09/10- 35 Page 39	<u>Mayor of London's Consultation</u> To approve the Council's response to the following documents: <ul style="list-style-type: none"> • Delivering London's Energy Future: The Mayor's draft Climate Change Mitigation and Energy Strategy • The draft climate change adaptation strategy for London 	Executive	12 Apr 10	Report from the Director of Environment and Culture	Council Services	Jeff Bartley
E&C -09/10- 32	<u>The Brent Public Realm Design Guide</u> To approve the Public Realm Design Guide which encourages a reduction in street clutter and provides guidance on the types of materials and street furniture LBB would like to see in its streets and town centres. To give approval for the consultation, publication and marketing arrangements for launching the guide in the public arena.	Executive	1 Jun 10	Report from the Director of Environment and Culture	Currently seeking the advice of CABE (Commission for Architecture and the Built Environment) on the draft document.	Tim Jackson/ John Dryden

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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HOUSING & COMMUNITY CARE

H&CC -09/10- 14	<u>Termination of Middlesex House and Lancelot Housing scheme</u> To approve entering into an agreement with Network Housing Group in order to terminate the existing scheme arrangements in order to convert the properties into permanent affordable housing.	Executive	Mar/Apr 10	Report from the Directors of Housing and Community Care and Finance and Corporate Resources	Internal	Manjul Shah
H&CC -09/10- 21 Page 40	<u>Authority to proceed with refurbishment of 8 St Gabriel's Road and 170 Walm Lane NW2</u> To approve funding through prudential borrowing arrangements for the refurbishment of the properties, if funding from the Homes and Communities Agency cannot be secured for all or part of the proposed work.	Executive	Mar/Apr 10	Report from the Director of Housing and Community Care	Internal	Liz Zacharias
H&CC -09/10- 28	<u>Housing and Community Care Social Care: Partnership Agreements with NHA organisations under S75 Health Act for 2010/11</u> To agree on the following partnership agreements: a) The short term renewal of S31 agreement with the CNWL NHA Trust for mental health services, pending the completion on a longer term agreement.	Executive	Mar/Apr 10	Report from the Director of Housing and Community Care	Internal	Allison Elliot/ Keith Skerman
H&CC -09/10- 10	<u>Disposal of HRA freehold blocks/buildings (where the leasehold interest of all the individual dwellings have been sold</u> To consider disposal of freehold ownership of residential premises that are accounted for under the	Executive	Mar/Apr 10	Report from the Director of Housing and Community Care	Internal	Martin Cheeseman/ Helen Evans

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	Council's statutory housing revenue account (HRA) (where the leasehold interest of all the dwellings has been sold).					
H&CC -09/10- 31	<u>Supply and Demand and Temporary Accommodation</u> To approve the lettings targets for 2010/11 and consider an updated supply and demand analysis for housing, including performance against Temporary Accommodation reduction targets.	Executive	Mar/Apr 10	Report from the Director of Housing and Community Care	Internal	Taiyelolu Oyinlola
H&CC -09/10- 33 Page 4	<u>Local Authority New Building Programme</u> To authorise delivery of the Local Authority New Build Programme to construct 21 new homes and to sign a grant with the Homes and Community Agency.	Executive	Mar/Apr 10	Report from the Director of Housing and Community Care	Internal	Maggie Rafalowicz
H&CC -09/10- 36	<u>Authority to exempt from tendering a contract to provide a supported housing service at Livingstone House 105 Melville Road NW10 8UB</u> To exemption from standing orders for tendering a large single homeless hostel (Livingstone House) for good operational and financial reasons.	Executive	Mar/Apr 10	Report from the Director of Housing and Community Care	Internal	Liz Zacharias
H&CC -09/10- 38	<u>ALMO New Build Programme</u> To approve the disposal of the Ander Close, Mead Court and Coppermead Close Garage sites to BHP at nil financial consideration in order to develop five new affordable units for rent.	Executive	Mar/Apr 10	Report from the Director of Housing and Community Care	Internal	Maggie Rafalowicz/ Manjul Shah

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
H&CC -09/10- 37	<u>Housing and Social Care Non HRA PFI Authority to Award Phase 2 of Contract</u> To approve the award of phase 2 of the Housing and Social Care Non HRA Private Finance Initiative (PFI) contract.	Executive	Mar/Apr 10	Report from the Director of Housing and Community Care	Internal	Maggie Rafalowicz/ Manjul Shah
H&CC -09/10- 30	<u>Main Programme Grant – funding for organisations providing Regeneration, Crime and Community Safety Services (3 year funding)</u> To approve applications from local organisation that have applied for funding from the Council's Main Programme Grant for 2010 – 13.	Executive	Apr/May 10	Report from the Director of Housing and Community Care	Internal	Beverleigh Forbes
H&CC -09/10- Page 42	<u>A new S75 agreement for the lead commissioning function for learning disabilities in line with the government policy</u> To agree an extension of the agreement for a shared budget and combined contract with the NHS Brent on the Integrated Community Equipment Service, with improved outcomes and efficiencies.	Executive	Apr/May 10	Report from the Director of Housing and Community Care	Internal	Allison Elliot/ Keith Skerman
H&CC -09/10- 4	<u>Transfer of funds for learning disability</u> To accept and agree transfer of funds for learning disability from NHS Brent.	Executive	Apr May	Report from the Director of Housing and Community Care	NHS Brent, Learning Disability Partnership Board	Allison Elliot/ Keith Skerman